

SARATOGA SPRINGS ESTATES HOMEOWNER ASSOCIATION

Application for Architectural Modification or Improvement to Existing Landscape or Structure

IMPORTANT:

Do not start modifications or improvements without WRITTEN APPROVAL from the ARC.

The information in this application will be used by the Architectural Review Committee (ARC) to evaluate your proposed modification or improvement. Please provide accurate information and complete documentation, such as described below. Inaccurate or incomplete submissions will delay the review process.

IMPORTANT: Before submitting this application, please review the Saratoga Springs Estates Architectural Guidelines. See Article III, "Architectural Control" of the CC&Rs.

Name: _____ Address: _____

Telephone No: _____ Alternate Telephone No: _____

Type of Modification or Improvement Project Proposed:

MODIFICATION TO HOUSE: () Repaint () Re-roof () Addition/ Remodel () Other

MODIFICATION TO YARDS OR FENCING: () Landscape () Fence () Other

EXTERIOR STRUCTURE: () Patio Covers (attached to house) () Storage Shed () Gazebo () Other

Other:

Please answer the following questions (attach extra sheets if necessary):

1. Provide the name and telephone number of your builder / contractor:

2. Describe the scope of your landscape or home project:

3. Describe in detail all exterior colors and materials that will be used:

4. Planned Start Date: _____ Estimated Completion Date: _____

5. Have you obtained any necessary permits required by Douglas County? () YES () NO

(NOTE: This is the exclusive responsibility of the homeowner.)

As applicable, submit the following documents to the ARC **BEFORE** starting your project:

1. Completed application
2. 2-sets of construction plans, prepared & signed by the owner and/or structural engineer
3. 2-sets of prints/drawings
4. 2- sets of dimensional plot plans showing building location with respect to parcel boundaries
5. Detailed plot plan for landscaping
6. Samples showing external color scheme (paint / stain chips)
7. Samples showing brick or stone pattern and color
8. Sample of roofing material and color (including manufacturer's specs and warranty)

I hereby acknowledge that I will maintain the proposed improvements or modifications in a condition that is in accordance with this proposal. Improvements or modifications shall be at no cost to the Association.

Homeowner's Signature

Date

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NOTES:

FOR ARCHITECTURAL REVIEW COMMITTEE (ARC) USE ONLY

APPLICATION RECEIVED: ___/___/20___ **Received By:** _____

Approved

Disapproved: _____

ARC MEMBER / DATE

ARC MEMBER / DATE

Applicant advised of disposition by: _____ **Date:** _____

Management given Request form and plans for the property file **Date:** _____

Follow-up at completion of project **Date:** _____

Conformed to approved plans **Did NOT Conform to approved plans**

Board notified of violation **Date:** _____